

## Building Capacities on Open Defecation Free (ODF) and Fecal Sludge and Septage Management (FSSM) for ULBs in Rajasthan

by

National Institute of Urban Affairs (NIUA), Delhi and  
All India Institute of Local Self Government (AIILSG), Mumbai

### Recommendations for making cities ODF

Under the leadership of the Directorate of Local Self Government Rajasthan, National Institute of Urban Affairs (NIUA) along with All India Institute of Local Self Government (AIILSG), Mumbai under its sanitation capacity building platform has been supporting the capacity building of ULB officials and elected representatives in ODF, FSSM, waste water management and Swachh Survekshan 2018, through workshops and exposure visits.

#### Objective

---

The purpose of these capacity building workshops and exposure visits is to support the work done by ULBs, to provide a learning opportunity to all levels of staff and to the elected representatives, to learn from best practices and experience on how to make cities ODF by this year end.

The workshops are conducted in a participatory manner to provide an opportunity for cross learning and identification of common challenges and possible solutions from peer learning, sharing, discussions and joint planning.

#### Workshops conducted so far

---

Two ODF workshops in Jaipur and Kota are conducted so far for engineers/Eos/elected representatives of challenging cities (cities which have very low IHHL construction as against targets) and two more are planned. Two ODF+/ FSSM workshops have also been conducted in Jaipur and Udaipur.

#### Challenges shared by Rajasthan ULBs during ODF workshops

---

The two ODF workshops conducted in Jaipur and Kota had participants from 37 ULBs. Through various discussions and interactions with the ULB officials, it was observed that a uni-directional approach towards becoming ODF with current focus only on construction of toilets. Instead an overall comprehensive approach by the cities with appropriate support by the state is essential to become and sustain the status of ODF as well as move towards ODF+/++.

#### Overall recommendations

---

1. The state may consider issuing circulars/ GRs to address the challenges stated below and support the cities in expediting the process of becoming open defecation free.



2. The state can reward incentive funds on achievement of ODF status, linked to sustainability.
3. The state can also announce that the ULBs shall not receive any development grants on failing to achieve the ODF status.
4. All district/division level authorities may be actively involved in the process of monitoring progress and may be given a responsibility of achieving ODF cities in their respective districts/divisions.

Further specific support for elaborating more on any of the above suggestions/recommendations may be provided by NIUA-AIILSG team as required.

Some important challenges highlighted through interactions that the ULBs are facing to become ODF and suggestions for the same are stated below:

SN	Issues	Suggestions
<b>1.</b>	<b>IHHL construction</b>	
1.1	Beneficiaries apply for IHHL and avail first installment after which construction does not get completed.	<ul style="list-style-type: none"> <li>• After transferring the first installment to the account of the beneficiary, the money can be freezed in the account till the construction is started with the support from respective banks.</li> </ul>
1.2	Beneficiaries express space constraints as a reason to not applying for IHHL.	<ul style="list-style-type: none"> <li>• Design options which require minimum space need to be explored.</li> <li>• In places where IHHL is not possible, option of group toilets (toilets shared by 2-3 households) can be explored.</li> <li>• In places where there is space for IHHL block but no space for septic tanks, group septic tanks (Larger septic tanks connected to multiple toilets as per technical requirement) can be explored.</li> </ul>
1.3	Numbers reflected on the SBM portal are not updated with the reality on ground.	<ul style="list-style-type: none"> <li>• Regularly updating SBM portal by appointing dedicated staff for the same is essential. If there is lack of staff, then the ULB can hire people on contract or approach other stakeholders like NGOs/ College students/ Cyber cafes etc. by using their capacity building funds.</li> </ul>
1.4	Beneficiaries express lack of money to be invested over the subsidy as a reason to not applying for IHHL	<ul style="list-style-type: none"> <li>• The ULBs can increase subsidy from their own revenue sources or develop a mechanism for exploring CSR funds or individual donors. A city level account (shahar swachhata kosh) can be set up for such contributions where any amount can be donated which can be used for SBM activities.</li> <li>• Options for household level sanitation loans through banks/ micro-finance institutions can</li> </ul>



		also be explored by the beneficiaries and facilitated by the state.
1.5	Quality of construction is hampered when toilets are built at cheaper rates through contractors	<ul style="list-style-type: none"> <li>• As far as possible, IHHL construction should be beneficiary led encouraging the citizens to build their own toilets.</li> <li>• Appropriate designs and norms for toilets and septic tanks need to be shared with beneficiaries/contractors to avoid substandard quality of construction.</li> <li>• The use of precast toilets at scale should be discouraged. However, in critical situations, in cities where precast toilets have no other option, the norms and min. specifications that any toilet must meet should be prescribed.</li> </ul>
1.6	Perceived issues with permissions of toilets to be built on forest/defense/agricultural lands/slums etc.	<ul style="list-style-type: none"> <li>• Under SBM urban, tenure issues are to be delinked with permission to toilets as per SBM urban guidelines published by GOI.</li> <li>• In addition to this GOI has issued NoC letters by various authorities to construct toilets on such lands without any further NoC to be received from them. The state can share these with the ULBs for expeditious construction of toilets.</li> </ul>
<b>2. Elimination of OD spots</b>		
2.1	There is absence of mechanism to identify and eliminate OD spots.	<ul style="list-style-type: none"> <li>• It is essential to identify OD spots in the city through rapid assessment for their elimination.</li> <li>• Interaction with citizens resorting to OD should also be done to identify reasons for non-construction of toilets.</li> <li>• A dedicated team should be appointed to monitor all the identified OD spots at least once in early morning daily through morning pathaks/walks to prevent people from defecating in the open. Unless this is done, mere toilet construction will not help sustain the status of ODF.</li> <li>• OD can also be discouraged by placing threat of penal action on public boards at all places. The state can issue circulars stating sections in law against open defecation to ULBs.</li> <li>• Unless OD spots are cleaned and developed into useable spaces, it is difficult to prevent people from using them for open defecation. Hence the ULB should make dedicated efforts to clean and develop OD spots for their permanent elimination.</li> </ul>

<b>3</b>	<b>Community/ public toilets</b>	
3.1	It was observed in many cities that less efforts are put in community/public toilets (CTs/PTs) network strengthening and its O&M.	<ul style="list-style-type: none"> <li>Community toilets should be opted only when IHHL are not possible at all due to space constraints.</li> <li>Based on assessment of gaps in CTs/PTs, refurbishment of CTs/PTs need to be carried out and proper O &amp; M of these facilities either through ULB staff or through appropriate performance based contracts need to be ensured.</li> <li>The surroundings of these toilets also need to be cleaned and developed.</li> </ul>
<b>4.</b>	<b>Awareness generation and IEC activities</b>	
4.1	Citizens are not aware of SBM scheme/subsidy allotted by the government for construction of toilets.	<ul style="list-style-type: none"> <li>Target based dedicated efforts need to be undertaken at HHs/community level to publicize the scheme platforms through engaging CBOs/NGOs, schools, institutions, elected representatives etc. in addition to advertisements, rallies, social media etc.</li> </ul>
<b>5.</b>	<b>ODF declaration/ compliance to Gol protocol</b>	
5.1	A few cities expressed local interference of many stakeholders in complying with protocol for ODF declaration	<ul style="list-style-type: none"> <li>The state can take appropriate action to address this issue.</li> </ul>
<b>6.</b>	<b>Monitoring of SBM activities</b>	
6.1	There is lack of staff at city level to conduct activities under SBM.	<ul style="list-style-type: none"> <li>Capacity building of ULB staff is also essential for taking appropriate actions at the city level.</li> <li>It is observed that while IEC funds are used well, most towns are unable to utilize the capacity building funds of SBM. These funds should be used to hire teams to plan and monitor ODF status of the city.</li> <li>A dedicated cell comprising of Engineers, Sanitary Inspectors and Accountant presided over by the Mayor/ President, M. Commissioner/ Chief Officer needs to be formed for monitoring and implementation of SBM activities.</li> </ul>
6.2	The ULBs are not held accountable for their performance.	<ul style="list-style-type: none"> <li>Regular district/ divisional level workshops need to be conducted for review of ULBs.</li> </ul>

## Glimpses from the workshops




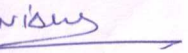

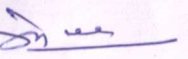
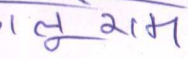





ALL INDIA INSTITUTE OF LOCAL SELF-GOVERNMENT (AIILSG), MUMBAI.

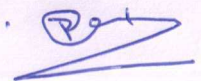

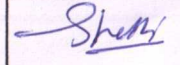



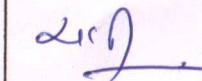
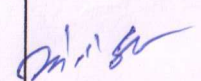
Building Capacities for  
Open Defecation Free Cities  
Rajasthan

31<sup>st</sup> October, 2017 at Jaipur, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
01	Pramod Jangir	Executive officer	Sardar shahar	8432020849	comp sdr @ gmail .com	
02	SURESH CHAUHAN Sunesh Chohan.	E.O.	Udhapar	8209993633	rosuresh 2017 @ gmail.	
03	Sandeep Kumar	E.O	Sangaria	9413514897	Sangaria @ gmail	
04	Nisha Jindal	A-EN	Hindan city	7597302485	nishajindal 2015 @ gmail .com	
05	Narish Kumar	E.O.	Kesni Singh Pr	9414433861	compkesnisinghpur @ yahoo.in	
06	Deepak Kumar	AAO	Kesni singhpur	8875432000	—	
07	Kaloo Rame KAURAM BAJGAR.	Chairman	Kesni singhpur	9983682939	—	
8	ANIL JATAV	Commissioner (Aem)	MAKRANA	9887385675	npmakrana	

Building Capacities for  
Open Defecation Free Cities  
Rajasthan

31<sup>st</sup> October, 2017 at Jaipur, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
9	Ravendra pal Singh Rathore	JEN.	M.B. SAGWARA	7300334383	eosagwada@yahoo.com	
10	Mileen Meena	L.D.C	M.B. Sagwara	7790939953	eosagwada@yahoo.com mileenmeena@gmail.com	
11	Shakti Singh	C.O	M.B. Rajgadh (Awar)	9947976124	Rajgadh.Jaipur@yahoo.com	
12	ANKUR GOSWAMI	AEN	M.B SAN GARIJA	9205145560	eo-nagarpalika@yahoo.in	
13	Surender Pratap Singh	JE	M.N Sangaria	9414954441	—	
14	Dinesh Kumar	Aen	n.p. Churu	9660992328	npchuru@gmail.com	
15	Ram Kishore Makharia	E.O.	M.B. Bhusawar	7073299498		
16	Yogesh Kumar Pidal	E.O.	M.B. Bajana	774287099		







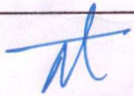
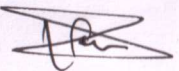

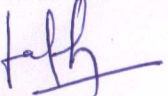
Building Capacities for  
Open Defecation Free Cities  
Rajasthan

31<sup>st</sup> October, 2017 at Jaipur, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
17	RESHU	A.En.	Municipal Council Alwar	9694616242 0144-2701364	reshu_0416@yahoo.com alwar.jaipur@gmail.com	
18	MENKA YADAV	J.En.	Municipal Council, Alwar	8058795684 0144-2701364	menkayadavs@gmail.com alwar.jaipur@gmail.com	
19	Dharm Veer Deval	J.En	Municipal Board Jaipur	8058328101	-	
20	Dr. Bansi Lal Meena	E.G.	Municipal Board Rajasthan Jaipur	9784191684	rajakbasa.jaipur@yahoo.com	
21	Savitri Badoni	E.O	Municipal Board Chirawa	998356777	Savitri kumar 95@gmail.com	
22	ALASH KUMAR SHARMA	L.O.C	Municipal Board Rajasthan Jaipur	9291612515	Alaeshdamodar kherli@gmail.com	
23	Laxmi Jaiyagwal	Chairperson	Muni Board Bandikui	9829293831		
24	Girraj - Senini	Member	Municipal Board Bandikui	9828100471	Sainiyajiraj76	

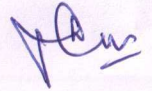
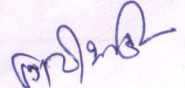
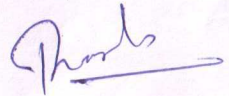

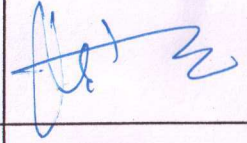


Building Capacities for  
Open Defecation Free Cities  
Rajasthan

31<sup>st</sup> October, 2017 at Jaipur, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
25	Khalid Balchi	President	Budagar chura	9928720054	Nagarपालिका@gmail.com	
26	SUNIL SOMI	JEN.	Budagar chura	01560 -262028	'	
27	LAXMAN SINGH	LDC	Bidagar chura	9660791525	- 11 -	
28	SUMER SINGH	E.O.	Rajgarh	8384963699	sumerdunkhina@gmail.com	
29	Narsi Lal Meera	E.O.	Nagar	9414359177	narsilal@gmail.com	
30	Karan Singh	JEN.	Bayana	9413309941	karensingh.singh@gmail.com	
31	PANCAJ K. MANGAL	E.O.	Bandikui	9152808465	MANGAL P @gmail.com	
32	Lokhan Singh Gurjar	JEN.	Bandikui	9828618054	bandikui.jaipur@gmail.com	

Building Capacities for  
Open Defecation Free Cities  
Rajasthan

31<sup>st</sup> October, 2017 at Jaipur, Rajasthan.

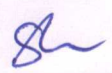
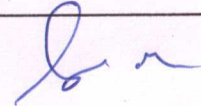


Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
33	राजेश उपाध्याय	E.O. / J.en.	Rupbas	8005598779	rupbas.nagarपालिका@gmail.com	
34	विनोद कुमार शर्मा	Ld.C	Rupbas	9783320180	—	विनोद
35	गिरीश कुमार कुशवाह	B.R.S.	Rupbas	9309403804	—	
36	प्रधानत कुमार शर्मा	C.O.	Rupbas	9549578886	NVLN@gmail.com - Cenn	
37	संदीप माथुल	Ex.En.	JODHPUR	9784000469	sandeepxennnj@gmail.com	
38	Jaithu Saini	Chairman	Sayan: 9	9929089999		
39	Praveen K. Sharma	EO	Rajaldesar	8094955541	Praveen.Catod@gmail.com	
40	प्रमोदकुमार मारु	C.D.C.	SARDAR	9549143038	—	



ALL INDIA INSTITUTE OF LOCAL SELF-GOVERNMENT (AIILSG), MUMBAI.

Building Capacities for  
Open Defecation Free Cities  
Rajasthan


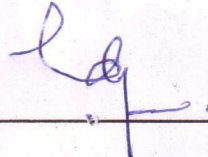
31<sup>st</sup> October, 2017 at Jaipur, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
42	Sharanank Sejw	RA	CMAR	9602828398	cmar.rajasthan@gmail.com	
43	Sachin Pandey	Urban planner	CMAR	7405059901	web@sachin92@gmail.com	
44	INDER GOHWAL	Sr. Dm.	CMAR	9782729375	indergothwal@gmail.com	
45	Suresh Chand Sharma	J.En.	CMAR	9887466776	Sureshchandshrm@gmail.com	

ALL INDIA INSTITUTE OF LOCAL SELF-GOVERNMENT (AILSG), MUMBAI.

Building Capacities for  
Open Defecation Free Cities  
Rajasthan



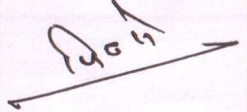

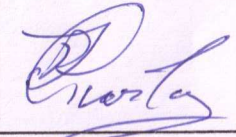
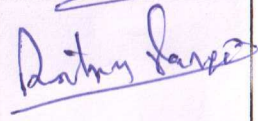
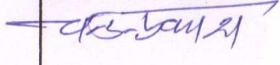

31<sup>st</sup> October, 2017 at Jaipur, Rajasthan.

Sr. No.	Name of the Resource Person	No. of Lectrues Delivered	Signature
	Ms. Utkarsha Kavadi		
	Dr. Himani Tilwari		
	Mr. Trimbak R. Dhenglate-Patil		

ALL INDIA INSTITUTE OF LOCAL SELF-GOVERNMENT (AIILSG), MUMBAI.

Building Capacities for  
Open Defecation Free Cities  
Rajasthan


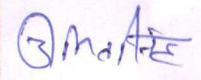
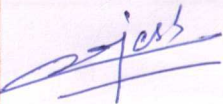
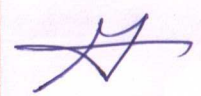

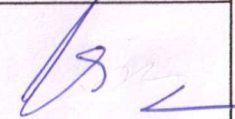
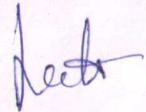
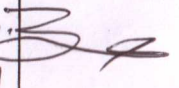
2<sup>nd</sup> November, 2017 at Kota, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
1.	ASHWANI KUMAR	JEN M.B. SOMERPOUR DIST. (PALI)	M.B. Somerapur Dist. Pali	94 68902046	Ravikumarabm@gmail.com	
2.	SATISH Mr. Meena.	Jen N.P. Takhatgoel	N.P. Takhatgoel (Pali)	9950037724	meenasatishkumar02@gmail.com	
3.	Vinod savitri	E.O. (S.B.M.)	M.B. Somerapur Dist. Pali	9462131818	eambsomerapur@yahoo.com	
4.	Sham Bhu Lal Meena	Executive OFFICER	M.B. Pirawa Dist. Jhalawa	9166782193	nagarpalika.pirawa@yahoo.co.in	
5.	Dharm Raj Burtar	J.E.N.	M.B. Pirawa & Bhawani Mandi	9875078699	en.dn.gn.123@gmail.com	
6.	Rinku Dargi	JEN	N.P. Tomh. 215	9251168458	dargiengineer@gmail.com	
7.	श्री. गायत्री	ए.ओ. 224 नि. वि. वि. वि.	न. प. वि. वि.	9214842520	-	
8.	manish meena	E.O.	न. प. न. वि. वि.	9156604860	-	

ALL INDIA INSTITUTE OF LOCAL SELF-GOVERNMENT (AIILSG), MUMBAI.

Building Capacities for  
Open Defecation Free Cities  
Rajasthan

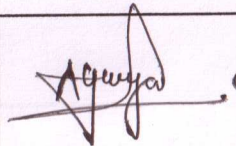
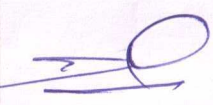
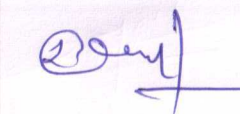
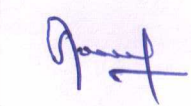

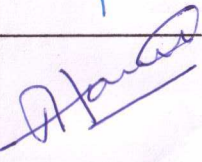

2<sup>nd</sup> November, 2017 at Kota, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
9	सुरेश एन	Z.D.C.	M.B. Keethan	9829210540	npkathoon@yahoo.com	
10	Amit Singh	L.P.C	Nagar Palika Rewarbhada	9529298035	mrrewarbhada271@gmail.com	
11	Rajesh Jaipal	Fire man	— u —	77429-49827	— u —	
12	हरीश शिरोडिया	E.O.	Nagar Palika Chhabra	8955077632	npchhabra@yahoo.com	
13	Tarun Kr. Lahar	J.G	Nagar Palika Chhabra	8502021333	tarun.red315@gmail.com	
* Mumbai 14	Vishesh Mantey	E.O.	Shah para; (Bhilwara)	9166874047		
15	Jitender Kumar	R.I.	Shah para Bhilwara	9971997692	mbshahpara@bhl@gmail.com	
16	Som Mishra	ECO	MAJ Sopal	9414601788	eombsojal@yahoo.com	



Building Capacities for  
Open Defecation Free Cities  
Rajasthan

2<sup>nd</sup> November, 2017 at Kota, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
17.	Achal Singh Gujjar	R.I.	Nagarpalika Sojat city	9929105695	achalgujjar@gmail.com	
18.	Jagdish kof	J.A.C.	Nagar palika Sojat	9413082362	comsojat@yahoo.com	
19.	Saddam Husain	Computer operator	Nagar Palika Sojat	9282319471	comsojat@gmail.com	
20.	Ramesh Chandra	Parshad.	-	9166840719	2022	2022
21.	Suresh Kumar Meena	E.O.	N.P. Mangapur Bikaner	9609853833	mpgungapur@gmail.com	
22.	Manish kr	Jen	"	9887452217	"	
23.	Harek Chandra Gehlot	E.O.	N.P. Jaitran	9950282823	comjaitran@rediffmail.com	
24.	DR. VIJAY SINGH CHAUHAN.	J. En.	"	978249406	comjaitran@rediffmail.com	

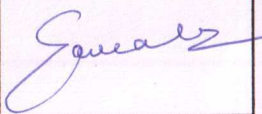
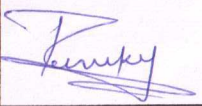
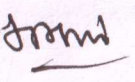
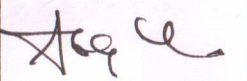
Building Capacities for  
Open Defecation Free Cities  
Rajasthan

2<sup>nd</sup> November, 2017 at Kota, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
25	Ainamrahak	Chairman	Chairman	9982835877	Ainamrahak786@gmail.com	
26	फरीदा बेगम	कार्य प्रमुख	जायद	9871889776		
27	रम लाल शर्मा	नगरपालिका कीर्तन	नगरपालिका	9607081351		
28	Kanpreet Singh	E.O. Itawa	Itawa	9414492677	Itawanepapalika@gmail.com	
29	Ritesh Kr Malav	LDC Itawa	Itawa	7665852592		
30	Aslif Ali	Computer opn.	Itawa	7737427162		
31	<del>महेश गोयल</del>	<del>महेश गोयल</del>	Itawa			
32	B. M. Singhal	Commissioner Bera	Bera	9414583163	major Palika, Bera @gmail.com	

Building Capacities for  
Open Defecation Free Cities  
Rajasthan

2<sup>nd</sup> November, 2017 at Kota, Rajasthan.

Sr. No.	Name of the Participant	Designation	Municipal Body / Organisation	Mobile No. & Office Phone No.	E-mail ID (Office & Personal)	Signature
33	Saurabh Gupta	AEN	Baran Nagar Panchayat	8079028458	Saurabh23sg@ gmail.com	
34	पिंपी सुब्बा	उपस्थिति (नगरपालिका) महानगरपालिका		9428041609		
35	Kamal Rathore	सहायक	Baran.	8386912345	kamalsathore	
36	Agg Ven	Revenue Officer	Baran	9694005842		
37	Shubh	EO	Baran	9214961757		